**Agenda for Meeting 27**

**Summer Term Wk 4 Meeting 1**

# 27.1 To receive apologies for absence

# 27.2 To approve minutes from the previous meeting

# 27.3 Matters Arising

# 27.4 Chair’s comments

# 27.5 Discuss Weekly Reports

# 27.6 HTML Tour

# 27.7 Documents to be produced

# 27.8 Sales Presentation

# 27.9 Iteration 5 progress

# 27.10 Financial Report comments

# 27.11 Next Meeting